

CARTER COUNTY HEALTH CENTER  
IN COOPERATION WITH THE  
MISSOURI DEPARTMENT OF HEALTH AND SENIOR SERVICES

BOARD OF TRUSTEES

January 27, 2025

AGENDA

Minutes Presented

Monthly Bills Presented

OLD BUSINESS:

Activity Report: December

Department Board Reports

NEW BUSINESS

2024 Budget Amendments & Reconciliations

2025 Budget

2024 Annual Report

Student Loan Forgiveness policy

EXECUTIVE SESSION:

610-021

Personnel Issues:

Resignation

Sick time request

PO BOX 70 VAN BUREN, MISSOURI 63965  
An equal opportunity/affirmative action employer  
Services provided on a nondiscriminatory basis

CARTER COUNTY HEALTH CENTER

January 27, 2025

Board Chairperson, Mrs. Dougherty called to order the regular board meeting at the Carter County Health Center, January 27, 2025

***BOARD MEMBERS PRESENT:***

Jane Dougherty  
Debbie Turley  
Sara Cooper  
Robin Murphy  
Kelly Jenkins

***BOARD MEMBERS ABSENT:***

***PERSONNEL PRESENT:***

Michelle Walker  
Tracy Chitwood

***MINUTES:***

The board minutes were approved for the December 2024 meeting.

***BILLS:***

Mrs. Turley made a motion, second by Mrs. Murphy, to pay bills. Motion carried.

***OLD BUSINESS***

***ACTIVITY REPORT:***

The monthly activity report and department board reports were presented for the month of December 2024.

***NEW BUSINESS***

***2024 RECONCILIATIONS AND 2025 BUDGET:***

Mrs. Walker presented to the board the final actual income for 2024 and the proposed operating budget for 2025. After review and discussion, Mrs. Turley made a motion, second by Mrs. Cooper, to approve the 2025 budget. Motion carried.

***2024 Annual Report***

Mrs. Walker presented the 2024 annual report that was prepared. Highlighting accomplishments this year of outreach to the community.

***STUDENT LOAN FORGIVENESS***

Mrs. Walker requested the board discuss adding a section to our current policy on tuition reimbursement to include student loans. Mrs Walker stated this would give CCHC the opportunity to utilize some workforce development funds and provide an additional incentive for retaining staff. The board agreed to review policies at next month's board meeting for final decisions.

***EXECUTIVE SESSION:***

Mrs. Cooper made a motion to enter the executive session, second by Mrs. Turley. Motion carried.  
Mrs. Turley made a motion to exit the executive session, second by Mrs. Cooper. Motion carried.

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Board Chair Signature



# CARTER COUNTY HEALTH CENTER

## December Report

### Department: Financials

**Foundational Capabilities** **Organizational Administrative Competencies** **Communications**

#### ACCOUNTS RECEIVABLE

As of today

Data updated 2 minutes ago

Total A/R amount

**\$116,755.77**

● \$64,119.32

Current

● \$120.00

1-7 days

● \$22,425.30

8-14 days



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#### ACCOUNTS PAYABLE

As of today

Data updated 3 minutes ago

Total A/P amount

**-\$149.46**

● \$0.00

Current

● \$0.00

1-7 days

● \$0.00

8-14 days



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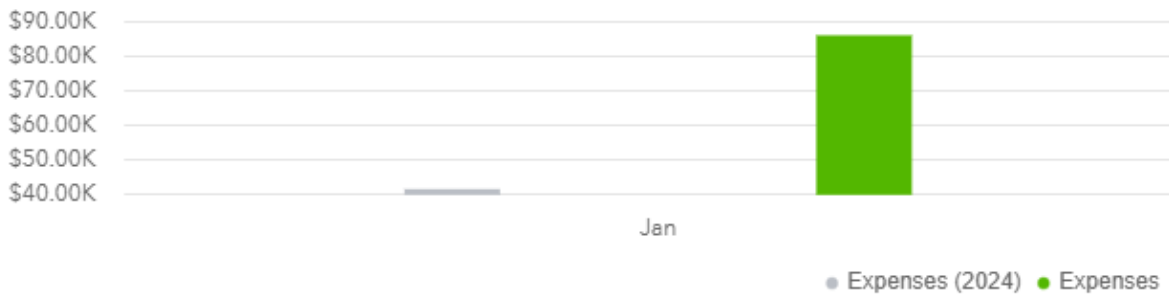
# CARTER COUNTY HEALTH CENTER

## EXPENSES BY TIME

This year to date ▼

Total expenses

**\$85,977.71**

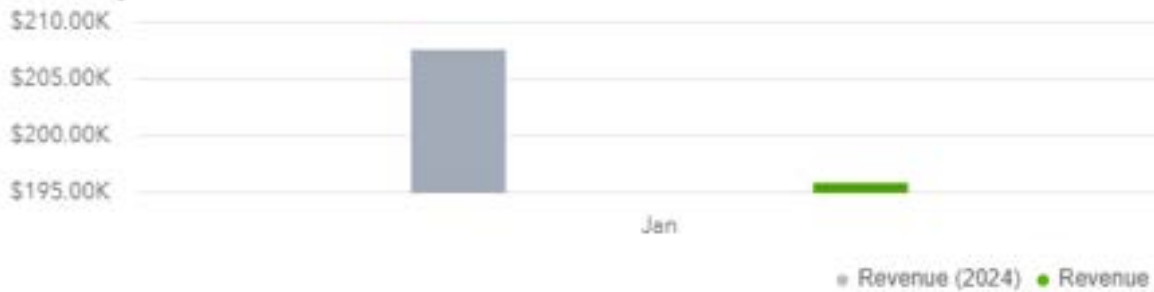


## REVENUE BY TIME

This year to date ▼

Total revenue

**\$195,879.87**



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# CARTER COUNTY

HEALTH CENTER



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# Carter County Health Department “EPHS December 2024 Report”

Board report will reflect December 1<sup>st</sup> Through 31<sup>st</sup>

## Food:

Routine Inspections:	06
Attempted Inspections	00
Follow Up Inspections:	00
Technical Assistance Phone:	00
Food Correspondence:	00
Food Complaints:	00
Pre-Opening	00

## Septic:

Technical Assistance by Phone	00
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## Lodging:

00

## Daycare Inspections:

Ellsinore Headstart

## Other Information:

December was a slow month for Environmental. I was able to complete the LEAP with the State of Missouri on the 9th of December.

# Reynolds County Health Department “EPHS December 2024 Report”

Board report will reflect December 1st through 31st

## **Food:**

Routine Inspections: 0

Technical Assistance Phone: 0

## **Lodging: 0**

**Daycare Inspections:** 1 Ellington Head Start 3-5yr old

**Water Samples:** 0

## **Other Information:**

December was a slow month for Environmental. I was able to meet the board members at the board meeting. I had one Day Care inspection. On December 9th I completed the LEAP for the State of Missouri. All inspections are up to date.



# CARTER COUNTY HEALTH CENTER

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## December 2024

### Department: Nursing

**Foundational Areas:** Chronic Disease Prevention Linkage to Resources

**Foundational Capabilities:** Communications Assessment and Surveillance

## Communicable Disease Update

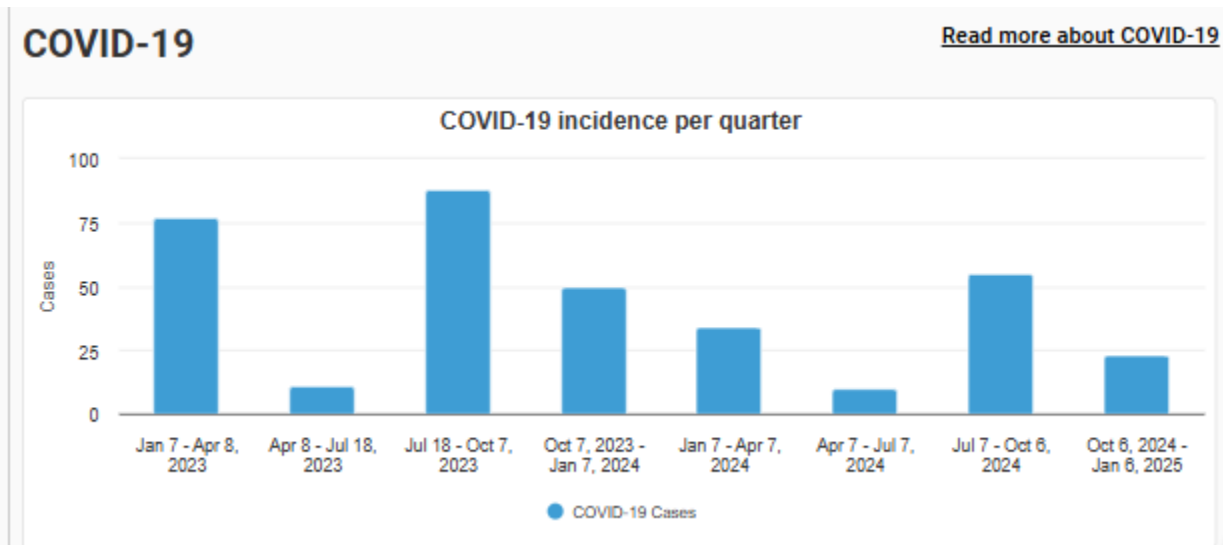
### Reported Covid cases in December 2024

- 4 cases reported to or received testing at CCHC

### Other Communicable Diseases December or reportable events

- Flu B- 3
- Cat Bite
- Covid-19-3

### Year-to-year Comparison



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## CARTER COUNTY

- Above is a snapshot of reported COVID cases in our county for the last 2 years: **50** cases this time frame last year, **23** cases this year (Oct 7th 2023-Jan 7th 2024 to Oct 6th 2024-Jan 6th 2025). Note: We have had minimal reporting of home positive tests from the community, so some cases are not captured.

Additionally, we are finally seeing influenza cases coming in: **2** have been reported (current to 1/6/2025) for **Flu A**- This is compared to 6 cases last year. **Flu B- 5** cases have been reported (compared to 27 at this time last year).

## Vaccination update

### Flu Vaccinations

- 34 flu shots provided

### COVID Vaccinations

- 10 covid shots provided

### School

- 7 children received vaccinations for school

### RSV

- 3 vaccine provided (patients brought in doses from pharmacy)

### Adult Vaccinations

- 0 provided (other than flu/covid)

## Other Services:

### TB test

- 5 TB tests (PPD) provided

### BP check

- 0 provided

### Injection of home medication

- 1 completed

### Hemoglobin A1C

- 0 completed

### Pregnancy Test

- 1 completed

### Lead Test

- 0 completed

### STD Med administration or Testing

- 0 completed

### COVID test

- 12 completed





# Quality Control/Counts

## CARTER COUNTY T H C E N T E R

- Temp logs
  - checked twice a day with no abnormalities found
- Vaccine Counts
  - completed once a month between the 1st and 14th with no unresolved findings
  - Expired or soon to be expired Vaccines

**Vaccines expired or soon to be listed below**

**9 doses of Hib**

## Communication

- follow up appointments made for catch up schedule vaccines for children in progress
- 403 total phone calls received by CCHC
  - resulting in a total of 10.83 hours of phone calls

## Vital Records

- Birth Certificates
  - 14 birth certificates provided
- Death Certificates
  - 43 death certificates provided

## Child Care Health Consultation (CCHC) Program

- Winter Safety Classes held at VB Preschool with sock hats and gloves provided to each student

## MoDot Highway Safety and Traffic Grant (Car Seat Safety)

- 2 Outreach completed
- 1 car seats provided
- 13 Car Seat checks



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**Delta Grant Diabetes Program** **CARTER COUNTY**  
C E N T E R

- Current cohort ending in January

### **Vending Machine totals**

- Narcan: 17
- Covid tests: 14
- Condoms: 9
- Water test kits: 3
- Drug Waste: 6
- Gun locks: 3
- Fentanyl Tests: 3
- Emergency Contraceptive: 0

### **CPR CLASSES**

- None in December
  - Heaven or Michelle will conduct a class with VB school nurse to finalize Delaney's certification sometime at the end of the school year.





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## December Report

Department: WIC

**Foundational Areas:** Maternal, Child and Family Health Injury Prevention

**Foundational Capabilities:** Communications

In the month of December WIC had a total of 182 participants. This count includes several categories:

- **Women Pregnant- 21**
- **Women Fully Breastfeeding- 7**
- **Women Partially Breastfeeding- 1**
- **Women Postpartum- 5**
  - **Total Women- 34**
- **Infants Fully Breastfeeding- 7**
- **Infants Partially Breastfeeding-**
- **Infants Fully Formula Fed- 23**
  - **Total Infants-30**
- **Total Children- 118**
  - **Clinic Total All Categories- 182**



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# CARTER COUNTY

## HEALTH CENTER

Other programs linked to WIC include:

- **Car seat program**- Available to Carter County residents. Convertible car seats and High Back booster seats are what we have available (limited supply) for Carter Co. residents. We have a question added to our participant encounter form that asks “*Do you have a Car Seat? Y or N*” if marked no, we ask if they are in need of a carseat.
  - 1 car seat given
- **Safe sleep**- Available to qualifying WIC participants. We have a question added to our participant encounter form “*Do you have a safe place for your baby to sleep? Y or N*” If marked “no” we offer the safe sleep questionnaire. The form is then submitted to the state agency and they determine whether the participant qualifies for a Pack N Play. If a participant qualifies the SA will mail a Pack N Play to CCHC and can be picked up by the participant.
  - none
- **New Madrid Diaper Program**-Two packages of diapers are available to each child per household. For WIC clients and Carter Co. residents.
  - 9 packs of diapers given



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