

CARTER COUNTY HEALTH CENTER  
IN COOPERATION WITH THE  
MISSOURI DEPARTMENT OF HEALTH AND SENIOR SERVICES

BOARD OF TRUSTEES

Feb 24, 2025

AGENDA

Minutes Presented

Monthly Bills Presented

OLD BUSINESS:

Activity Report: January

Department Board Reports

NEW BUSINESS

Student Loan Forgiveness policy

PHAB Status

CHIP Update Report

Strategic Plan Update Report

CCHC Truck update

EXECUTIVE SESSION:

610-021

Personnel Issues:

PO BOX 70 VAN BUREN, MISSOURI 63965  
An equal opportunity/affirmative action employer  
Services provided on a nondiscriminatory basis

## **Carter County Health Center**

**February 24, 2025**

Board Chairperson, Mrs. Dougherty, called to order the regular board meeting at the Carter County Health Center on February 24, 2025.

***Board Members Present:***

Debbie Turley  
Robyn Murphy  
Kelly Jenkins

***Board Members Absent***

Sara Cooper  
Jane Dougherty

***PERSONNEL PRESENT:***

Michelle Walker  
Tracy Winchester

***MINUTES:***

The board minutes and closed session minutes were approved as read for January, 2025

***BILLS:***

Mrs. Jenkins made a motion, seconded by Mrs. Murphy, to approve bills. Motion carried.

***OLD BUSINESS***

***ACTIVITY REPORT:***

The monthly activity report and individual program reports were approved for January 2025 .

***NEW BUSINESS***

***Student Loan Forgiveness Policy***

Mrs Walker presented the updated Education Assistance policy to include student loan forgiveness option. Mrs Jenkins made a motion to approve and Mrs Murphy seconded.

***PHAB STATUS***

Mrs Walker updated the board on the status of our PHAB Accreditation and that we have received our documentation review with some requests for clarification and review.

***CHIP UPDATE REPORT:***

Mrs Walker shared with the board that normally the CHIP update would occur in April after the election that since there will be no new board members joining this year she would like to move up the date for review so as to provide the most up to date review with PHAB. Mrs Walker presented the most recently completed CHIP report and discussed some of the difficulties and successes of the past 6 months. She noted updates that were made to deadlines and assigned partner changes. Mrs Walker informed the board that this report would be shared in our stakeholder newsletter next month.

***STRATEGIC PLAN UPDATE:***

Mrs Walker shared with the board that normally the Strategic Plan update would occur in April after the election but that since there will be no new board members joining us this year she would like to move up the review and updates made to the agency strategic plan so as to provide PHAB with the most up to date documentation. Mrs Walker shared the updated Strategic Plan Action Plan. She updated them on date changes for activities and the reasoning. She demonstrated the learning management system that will be launched for one of the activities.

***CCHC TRUCK UPDATE***

Mrs Walker informed the board that the CCHC Truck was put in the shop again after a check engine light came on. It has been there approximately 2-3 weeks and they are reporting rodent damage again. Mrs Walker and fellow staff report that the vehicle has been kept housed in the garage and drove periodically, they have seen no evidence of rodents in the building. Mrs Walker will keep the board updated on any developments.

***Next Board Meeting Scheduled***

***After review and discussion, the next scheduled board meeting will take place on Monday, March 24 , 2025 at 1:00 PM. Mrs. Jenkins made a motion to adjourn the meeting, seconded by Mrs. Murphy; motion carried.***

# Carter County Health Department “EPHS January 2025 Report”

Board report will reflect January 1<sup>st</sup> Through 31st

## Food:

Routine Inspections:	05
Attempted Inspections	00
Follow Up Inspections:	01
Technical Assistance Phone:	00
Food Correspondence:	00
Food Complaints:	00
Pre-Opening	00

## Septic:

Technical Assistance by Phone	00
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## Lodging:

00

## Daycare Inspections:

0

## Other Information:

Environmental for Carter County was pretty routine with 5 inspections and 1 followup. I spent a day going through every establishment in Sanswrite and programming the months they are due for inspection according to their risk analysis. I was able to figure out a report to run to show which establishments are due in certain months. This will help a lot with a schedule for the month.

# Reynolds County Health Department “EPHS December 2024 Report”

Board report will reflect December 1st through 31st

## **Food:**

Routine Inspections: 7

Technical Assistance Phone: 5

## **Lodging: 0**

**Daycare Inspections:** 0

**Water Samples:** 0

## **Other Information:**

Emergency Management seemed to be a big thing in Reynolds County. Early in the month the county faced a several day power outage for a lot of the communities. On the 7th I visited with Lesterville and Bunk establishments on food safety during power outages. I visited 12 establishments in total. On the 21st I started receiving phone calls concerning a boil water/ possible water outage. I spent an hour or so calling establishments in Ellington regarding the water situation on the 21st and 22nd. On the 23rd I visited Ellington and visited 9 establishments. Thankfully by the 3rd the boil water had been lifted and things are back to normal in Ellington. I have Sanswrite up to date with establishments for Reynolds County now and the reports to run to say what establishments are due.

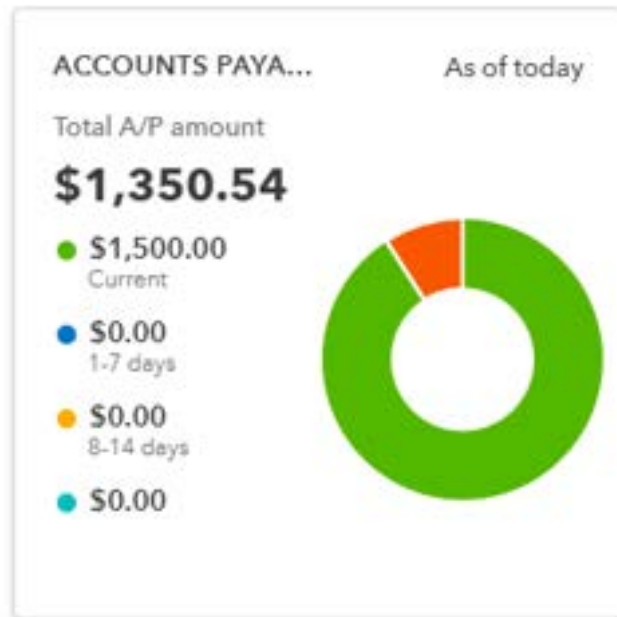
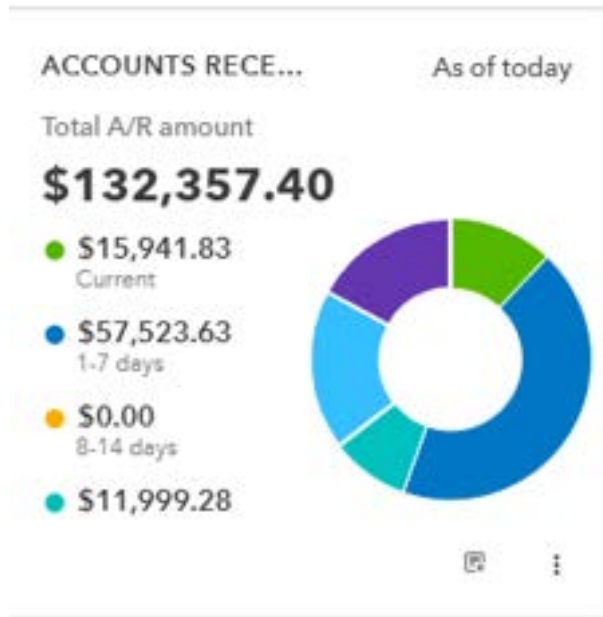


# CARTER COUNTY HEALTH CENTER

## January Report

### Department: Financials

Foundational Capabilities Organizational Administrative Competencies Communications



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# CARTER COUNTY

## HEALTH CENTER

### EXPENSES BY TIME

This year to date ▼

Total expenses

## \$136,722.24



### REVENUE BY TIME

This year to date ▼

Total revenue

## \$223,282.34



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# CARTER COUNTY HEALTH CENTER

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## January 2025

### Department: Nursing

**Foundational Areas:** Chronic Disease Prevention Linkage to Resources

**Foundational Capabilities:** Communications Assessment and Surveillance

## Communicable Disease Update

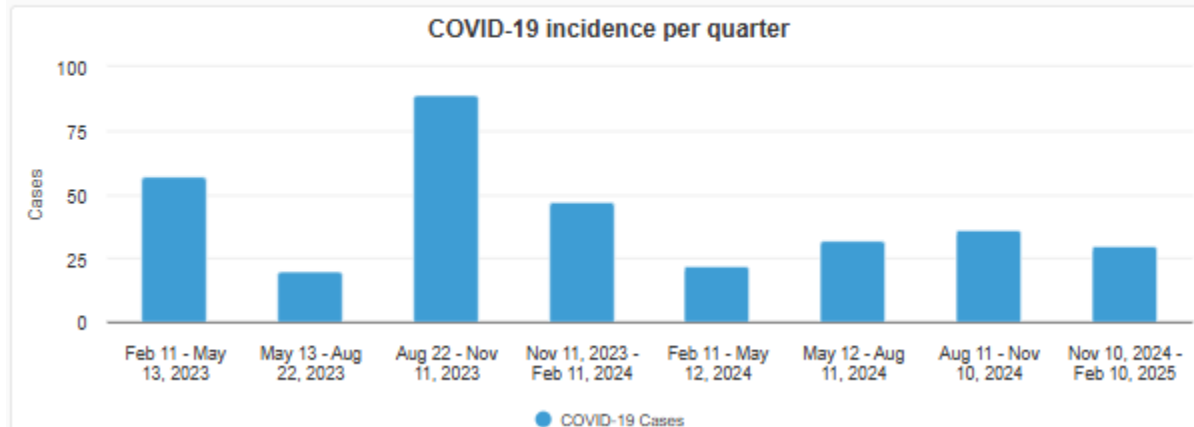
### Other Communicable Diseases December or reportable events

- Flu A-35
- Flu B- 1
- Covid-19-5

### Year-to-year Comparison

## COVID-19

[Read more about COVID-19](#)



Above is a snapshot of reported COVID cases in our county for the last 2 years: **47** cases this time frame last year, **30** cases this year (Nov 11- Feb 11 2023-Jan 7th 2024 to Nov 10th 2024-Feb 10th 2025). Note: We have had minimal reporting of home positive tests from the community, so some cases are not captured.



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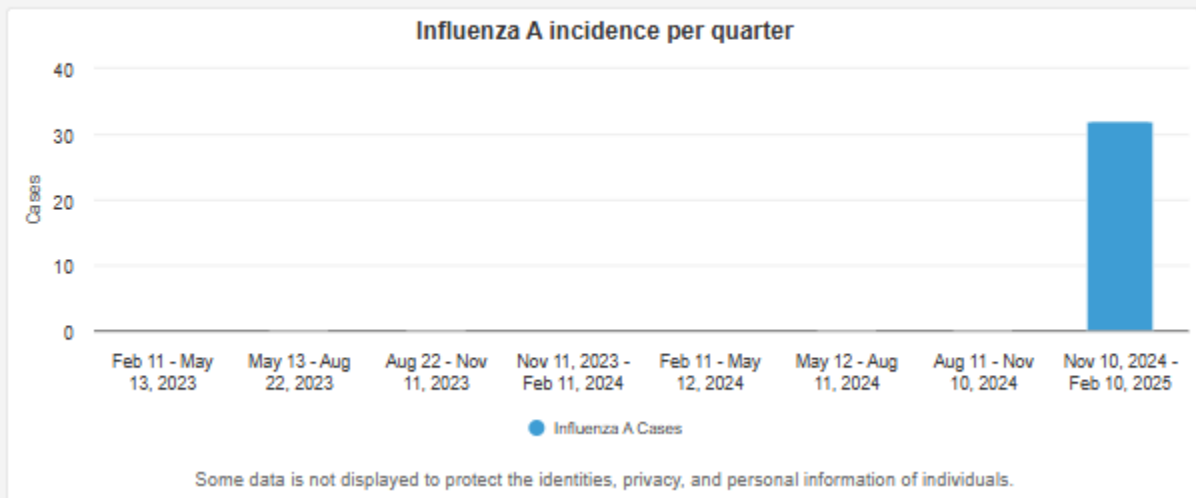
# CARTER COUNTY HEALTH CENTER

Additionally, we are finally seeing influenza cases coming in: **32** have been reported (current for **Flu A** that is showing on our dashboard (this has a lag time due to updating times and reporting from other agencies). At the time of typing this report 35 cases of Flu A is the total for January that was reported to us.

**Flu B- 1** case has been reported for January 2025 (5 at this time last year)

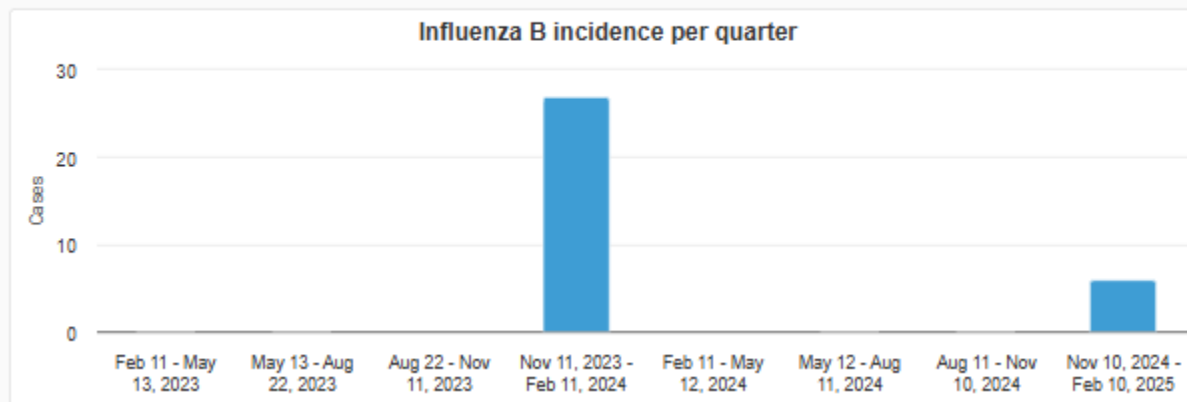
## Influenza A

[Read more about Influenza A](#)



## Influenza B

[Read more about Influenza B](#)



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# Vaccination Update



## CARTER COUNTY E A L T H   C E N T E R

### Flu Vaccinations

- 4 flu shots provided

### COVID Vaccinations

- 3 covid shots provided

### School

- 15 children received vaccinations for school

### RSV

- 1 vaccine provided (patients brought in doses from pharmacy)

### Adult Vaccinations

- 9 provided (other than flu/covid/RSV)

## Other Services:

### TB test

- 2 TB tests (PPD) provided

### BP check

- 0 provided

### Injection of home medication

- 2 completed

### Hemoglobin A1C

- 0 completed

### Pregnancy Test

- 0 completed

### Lead Test

- 0 completed

### STD Med administration or Testing

- 0 completed

### COVID/Flu test

- 13 completed





# CARTER COUNTY HEALTH CENTER

## Quality Control/Counts

- Temp logs
  - checked twice a day with no abnormalities found
- Vaccine Counts
  - completed once a month between the 1st and 14th with no unresolved findings
  - Expired or soon to be expired Vaccines

**Vaccines expired or soon to be listed below**

**6 doses of HIB**

## Communication

- Phone Log data unavailable at this time

## Vital Records

- Birth Certificates
  - 19 birth certificates provided
- Death Certificates
  - 23 death certificates provided

## Child Care Health Consultation (CCHC) Program

- No classes in January
- 1/29-CCHC advisory zoom meeting

## MoDot Highway Safety and Traffic Grant (Car Seat Safety)

- 0 Outreach completed
- 0 car seats provided
- 25 Car Seat checks
  - 40% error rate in installation/misuse of some sort



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**Delta Grant Diabetes Program** **CARTER COUNTY**  
C E N T E R

- Current cohort ending in January.

### **Vending Machine totals**

- Narcan: 5
- Covid tests: 25
- Condoms: 3
- Water test kits: 4
- Drug Waste: 0
- Gun locks: 1
- Fentanyl Tests: 1
- Emergency Contraceptive: 1

### **CPR CLASSES**

- 1 in January
  - 2 people certified





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## January Report

Department: WIC

**Foundational Areas:** Maternal, Child and Family Health Injury Prevention

**Foundational Capabilities:** Communications

In the month of December WIC had a total of 182 participants. This count includes several categories:

- **Women Pregnant- 24**
- **Women Fully Breastfeeding- 6**
- **Women Partially Breastfeeding- 1**
- **Women Postpartum- 6**
  - **Total Women- 37**
- **Infants Fully Breastfeeding- 6**
- **Infants Partially Breastfeeding-0**
- **Infants Fully Formula Fed- 23**
  - **Total Infants-29**
- **Total Children- 116**
  - **Clinic Total All Categories- 182**



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## CARTER COUNTY HEALTH CENTER

Other programs linked to WIC include:

- **Car seat program**- Available to Carter County residents. Convertible car seats and High Back booster seats are what we have available (limited supply) for Carter Co. residents. We have a question added to our participant encounter form that asks “*Do you have a Car Seat? Y or N*” if marked no, we ask if they are in need of a carseat.
  - 0 car seat given
- **Safe sleep**- Available to qualifying WIC participants. We have a question added to our participant encounter form “*Do you have a safe place for your baby to sleep? Y or N*” If marked “no” we offer the safe sleep questionnaire. The form is then submitted to the state agency and they determine whether the participant qualifies for a Pack N Play. If a participant qualifies the SA will mail a Pack N Play to CCHC and can be picked up by the participant.
  - none
- **New Madrid Diaper Program**-Two packages of diapers are available to each child per household. For WIC clients and Carter Co. residents.
  - 16 packs of diapers given



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