

CARTER COUNTY HEALTH CENTER  
IN COOPERATION WITH THE  
MISSOURI DEPARTMENT OF HEALTH AND SENIOR SERVICES

BOARD OF TRUSTEES  
February 26, 2024

AGENDA

Minutes Presented  
Monthly Bills Presented

OLD BUSINESS:

Activity Report: January  
Department Specific Reports

NEW BUSINESS

CCHC Online Bill Pay Set Up  
CD Purchase  
New BFPC/ Outreach Position  
Strategic Plan Priority Updates  
Update on Adult Immunization Grant Funding  
Update on Accreditation Assistance Funding  
County Health Officer Appointment  
CCHC Photo Contest

EXECUTIVE SESSION:

610-021  
Personnel Issues

PO BOX 70 VAN BUREN, MISSOURI 63965  
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Services provided on a nondiscriminatory basis

# CARTER COUNTY HEALTH CENTER

February 26, 2024

Board Chairperson, Mrs. Dougherty called to order the regular board meeting at the Carter County Health Center, February 26, 2024

## *BOARD MEMBERS PRESENT:*

Jane Dougherty  
Debbie Turley  
Sara Cooper

## *BOARD MEMBERS ABSENT:*

Robin Murphy  
Kelly Jenkins

## *PERSONNEL PRESENT:*

Michelle Walker

## *MINUTES:*

The board minutes were approved for the January 2024 meeting.

## *BILLS:*

Mrs. Turley made a motion, second by Mrs. Cooper, to pay bills. Motion carried.

## *OLD BUSINESS*

## *ACTIVITY REPORT:*

The monthly activity report and department board reports was presented for the month of January 2024.

## *NEW BUSINESS*

### *CCHC ONLINE BILL PAY SET UP:*

Mrs. Walker discussed the transition to Dewolf accounting performing our accounting services offsite. Mrs. Walker expressed some concerns about the check signing process and bills not being paid quickly. Mrs. Walker reported that QuickBooks online has an online bill pay process which would eliminate in-person check signing and would allow bill approval to be done via email. She suggested that Mrs. Turley be listed as the board person able to approve bills online as suggested by our auditor Mr. Billy Phippen. Mrs. Cooper made the motion to implement this process and Mrs. Turley seconded the motion.

### *CD PURCHASE:*

Mrs. Turley made the motion that Mrs. Walker initiate the process to purchase another CD at the best possible rate. Mrs. Winchester will be reaching out to our bank, First Midwest Bank to arrange the purchase of a new CD or add on to a previous CD.

### *BFPC Position:*

Mrs. Walker reported that the position has been offered to an applicant and the individual is seeking childcare before she can start the position.

## **STRATEGIC PLAN PRIORITY UPDATES:**

Mrs. Walker discussed the strategic plan updates for CCHC. She presented the following chosen priorities and primary goals identified from the agency environmental scan/assessment. See the listed priorities and goals below. The board agreed with the chosen priorities and goals for the CCHC strategic plan.

### **Priority 1: Operational Excellence**

**Overarching Goal:** Establish a sustainable infrastructure, which includes a competent workforce, standardized business practices and effective use of technology.

### **Priority 2: Workforce Development**

**Overarching Goal:** Prioritize continuous learning and adaptability in the workforce to meet evolving public health challenges effectively.

### **Priority 3: Community Engagement**

**Overarching Goal:** Expand utilization and awareness of public health services, improving community health and wellbeing through strategic engagement and outreach.

**Update on Adult Immunization Grant:**

Mrs. Walker reported an extension to the Adult Immunization Grant in the amount 145,000.

**Updated On Accreditation Assistance Funding:**

Mrs. Walker reported that CCHC did receive the accreditation assistance funding in the amount of 137,681.50 to help fund our PHAB accreditation work over the next year.

**County Health Officer Appointment:**

Mrs. Walker reported that the Carter County Commission had appointed her as the County Health Officer as set forth in State Statute: MO Rev Stat § 205.100 (2016)

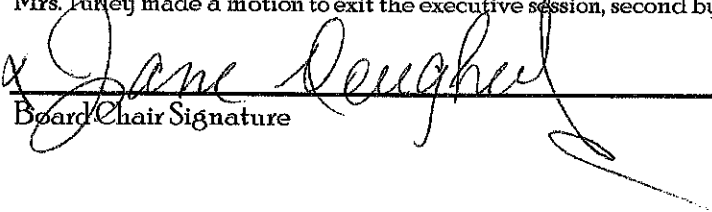
**CCHC PHOTO CONTEST:**

Mrs. Walker discussed with the board the CCHC photo contest with the goal to add art to the newly painted CCHC hallways. The board agreed that it was a great opportunity to engage with the community and highlight some of our resident moms and babies.

**EXECUTIVE SESSION:**

Mrs. Cooper made a motion to enter executive session, second by Mrs. Turley. Motion carried.

Mrs. Turley made a motion to exit the executive session, second by Mrs. Cooper. Motion carried.

  
Board Chair Signature





# CARTER COUNTY HEALTH CENTER

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**January 2024**

**Department: Nursing**

**Foundational Areas** : **Chronic Disease Prevention** · **Linkage to Resources** ·

**Foundational Capabilities** : **Communications** · **Assessment and Surveillance** ·

## Communicable Disease Update

### Reported Covid cases in January 2024

- 19 cases reported to or received testing at CCHC
- 2 home tests reported to CCHC

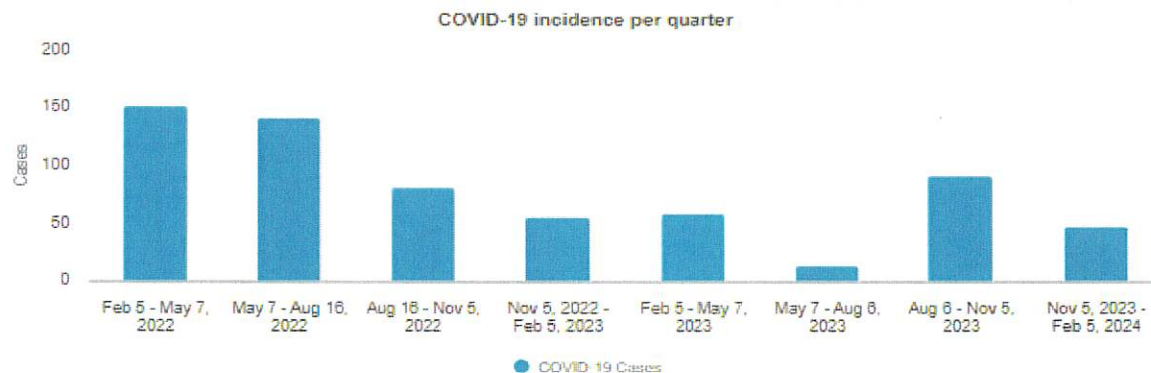
### Other Communicable Diseases Jan. or reportable events

- 1 dog bite
- 1 Flu A
- 25 Flu B

### Year-to-year Comparison

#### COVID-19

[Read more about COVID-19](#)



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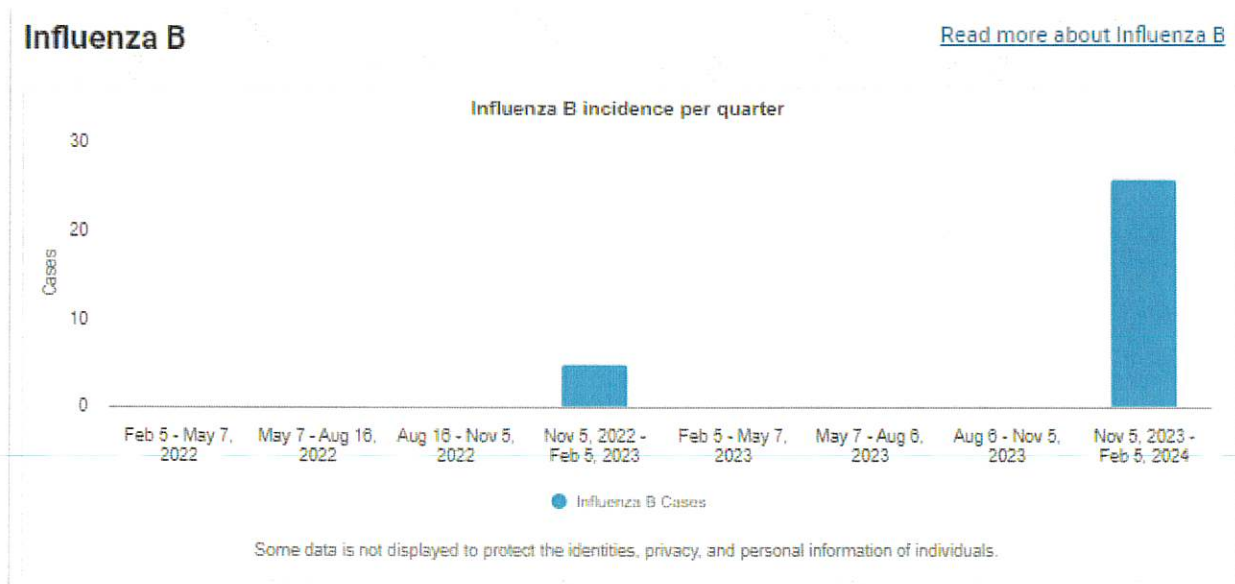
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# CARTER COUNTY HEALTH CENTER

Above is a snapshot of reported COVID cases in our county for the last 2 years

- Comparing last year November 5 2022-feb 5 2023 to nov 5th 2023-Feb 5th 2024
  - there were 7 less covid cases reported this year than last year
  - does not account for home tests and those not reported to health center



Above is a snapshot of reported flu B cases in our county

- An increase of Flu B this year compared to last year. 21 cases this year vs. 5 at the same time period last year

## Vaccination update

### Flu Vaccinations

- 9 flu shots provided

### COVID Vaccinations

- 16 covid shots provided

### School

- 4 children received vaccinations for school

### RSV

- 5 vaccine provided



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## Quality Control/Counts

- Temp logs
  - checked twice a day with no abnormalities found
- Vaccine Counts
  - completed once a month between the 1st and 14th with no unresolved findings
  - Expired Vaccines
    - 3 Hib doses from VFC
- **Communication**
  - follow up appointments made for catch up schedule vaccines for children in progress
  - 597 total phone calls received by CCHC as a whole
    - resulting in a total of 15.42 hours of phone calls
- **Vital Records**
  - **Birth Certificates**
    - 11 birth certificates provided
  - **Death Certificates**
    - 8 death certificates provided

## Child Care Health Consultation (CCHC) Program

- No health promotions completed this month

## MoDot Highway safety and Traffic Grant (Car Seat Safety)

- Over half of car seats checked have had at least one installation error
- Grant submitted for next year to continue service
- Program featured in last week's current local

## CPR Classes

- One CPR class completed for Reynolds County Health Center



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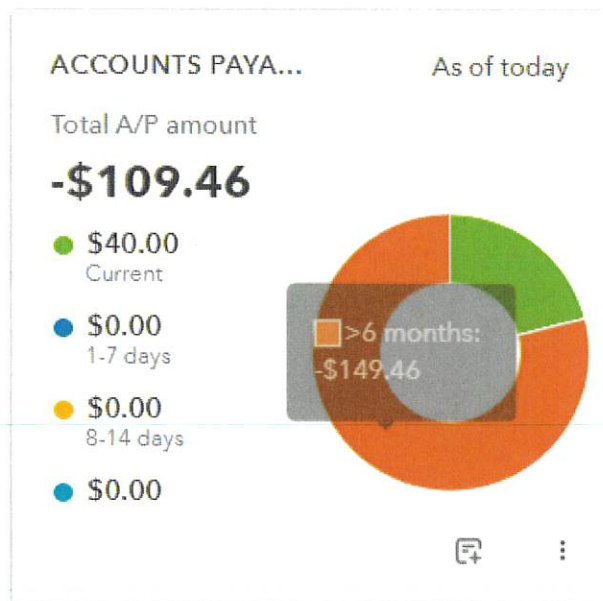
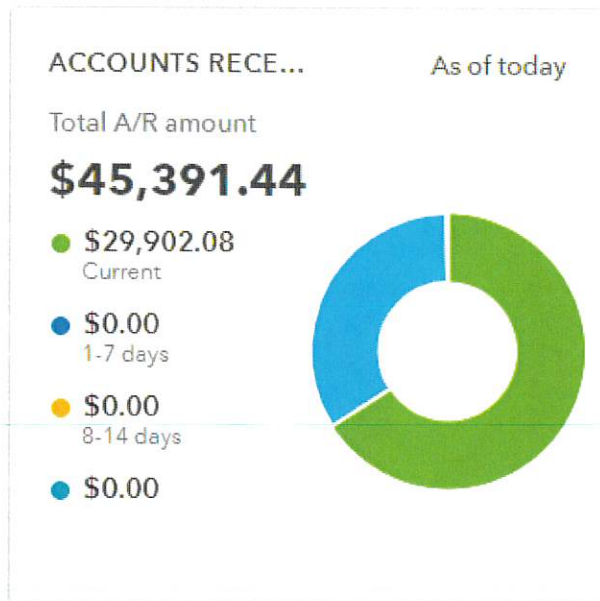
# CARTER COUNTY

## HEALTH CENTER

### January Report

Department: Financials

Foundational Capabilities - Organizational Administrative Competencies - Communications -







# CARTER COUNTY

## HEALTH CENTER

### December Report

Department: Financials

Foundational Capabilities

Organizational Administrative Competencies

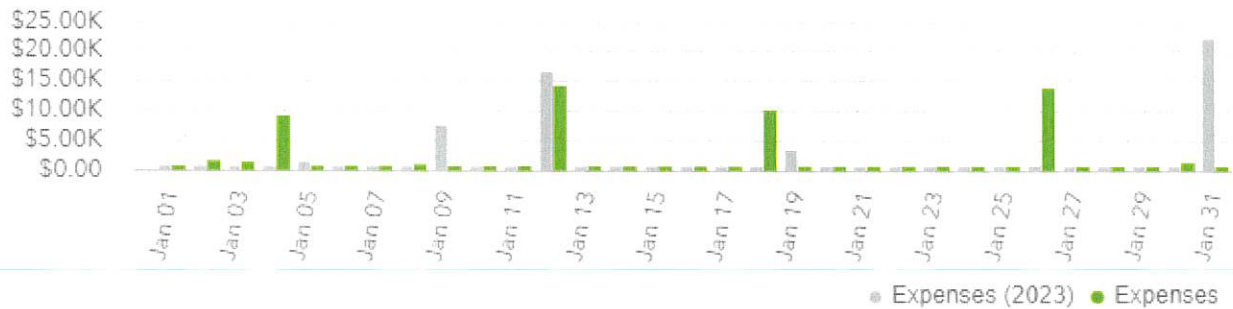
Communications

#### EXPENSES BY TIME

Last month

Total expenses

## \$56,264.60



#### GROSS PROFIT BY TIME

Last month

Total gross profit

## \$239,914.83



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## January Report

Department: WIC

**Foundational Areas** : Maternal, Child and Family Health - Injury Prevention -

**Foundational Capabilities** : Communications -

In the month of January WIC had a total of 217 participants. This count includes several categories:

- **Women Pregnant- 15**
- **Women Fully Breastfeeding- 9**
- **Women Partially Breastfeeding- 8**
- **Women Postpartum- 16**
  - **Total Women- 48**
- **Infants Fully Breastfeeding- 10**
- **Infants Partially Breastfeeding-6**
- **Infants Fully Formula Fed- 36**
  - **Total Infants-52**
- **Total Children- 117**
  - **Clinic Total All Categories- 217**



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## CARTER COUNTY HEALTH CENTER

Other programs linked to WIC include:

- **Car seat program**- Available to Carter County residents. Convertible car seats and High Back booster seats are what we have available (limited supply) for Carter Co. residents. We have a question added to our participant encounter form that asks "*Do you have a Car Seat? Y or N*" if marked no, we ask if they are in need of a carseat.
  - In the month of Jan. we gave out 2 car seats.
  - In the month of Jan. we also inspected 15 car seats.
  - Heaven has also submitted the car seat grant for next year 24-25.
- **Safe sleep**- Available to qualifying WIC participants. We have a question added to our participant encounter form "*Do you have a safe place for your baby to sleep? Y or N* " If marked "no " we offer the safe sleep questionnaire. The form is then submitted to the state agency and they determine whether the participant qualifies for a Pack N Play. If a participant qualifies the SA will mail a Pack N Play to CCHC and can be picked up by the participant.
- **Diaper Bank of the Ozarks**-Two packages of diapers are available to each child per household. For WIC clients and Carter Co. residents.
  - In the month of Jan. we gave out 5 bundles of diapers to help 3 separate families.



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# Carter County Health Department "EPHS January 2024 Report"

Board report will reflect January 1<sup>st</sup> through 31<sup>st</sup>

## Food:

Routine Inspections	07
Technical Assistance Onsite	02
Technical Assistance Phone	15
Food Correspondence	16
Food Complaints	01 Delectable Delights (Unauthorized Food Vendor)

Septic: (No Activity)

Lodging: (No Activity)

Daycare Inspections: (No Activity)

## Other Information:

Cater County Activities Underway. Gathering all information and speaking with DHSS on Program Directions.



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